



MANUFACTURERS OF QUALITY BUILDING COMPONENTS

**N14685 Copenhaver Ave.**

**Stanley, WI 54768**

Phone 715-644-0765

[hixwood.com](http://hixwood.com)

Fax 715-644-4931

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**Job Title: CDL Driver/Loader**

**Reports to: Traffic Manager**

**Hours: Full time**

Hixwood Metal is the premier source for all your coil, blank flat stock, and slit coil needs. We specialize in supplying the industry with products that are at the top of the spectrum. We have been proudly serving West Central Wisconsin with manufacturing quality building components since 1998.

**Position Purpose:** Responsible for safe and efficient loading & delivery of materials.

**The job requirements include but are not limited to the following:**

**Core Value Expectations:**

- Actively pursue high character, high trust, and high performance personally, corporately, and in all aspects of the position.
- Provide distinctive quality and unparalleled customer service both internally and externally.
- Demonstrate and promote integrity, respect, and teamwork.
- Invite others to help you grow through living authentically with nothing to prove, lose or hide.
- Evidence humility by actively receiving teaching and mentoring.

**Primary Role Expectations:**

- Safely and efficiently operate company trucks, trailers and forklifts.
- Maintain a valid Class A Commercial Driver License (CDL).
- Load and unload lumber and sheet metal with equipment or by hand.
- Manually unload/deliver various products to customer locations as assigned.
- Build relationships with customer to become familiar with their operations, needs & expectations.
- Abide by FMCSA Regulations.
- Learns and adheres to workplace safety regulations.
- Work as a Team Player by filling in as needed.
- Provide all customer feedback to management.
- Other duties as assigned.

**Qualifications:**

- Previous tractor-trailer experience desired.
- Positive, friendly attitude and great customer service skills are a must!
- Self-motivated with the ability to work with little supervision.
- Strong Problem-solving skills and the ability to exercise sound judgement and make decisions.

**Certificates, Licenses, and Registrations:**

- Valid Class A Commercial Driver License (CDL) with a clean driving record.
- Forklift certification is desired.
- Pre-employment Drug and alcohol testing.



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**Physical Requirements:**

- Must be able to lift at least 50 lbs.
- Lifting anything >100 lbs requires additional personnel and utilizing a dolly or forklift if possible.
- Be able to sit or stand for long periods.

**Other Aspects:**

**General:**

- Job Type: Full-time
- Hourly w/overtime – based on experience

**Schedule:**

- Present during current Hixwood hours, generally 6:30 – 4:30 w/ some Saturday mornings

**Benefits:**

- 401(k)
- Health insurance
- Health savings account
- Paid time off
- Holiday Pay

**Work Location:**

- One location

**Work Remotely:**

- No